



CHRISTIAN SERVICE PROGRAM STUDENT CONTRACT

Students at Simmons College of Kentucky are required complete twelve (12) hours of Community Service per semester. These hours will be documented on your transcript and are mandatory for graduation.

Name: _____

Phone Number: _____ Secondary Telephone Number: _____

E-Mail Address: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

1. What is the address and phone number for the organization where you will perform your community service?

2. Name of the Organization: _____

3. Supervisor's Name: _____

4. How are you affiliated with this entity? _____

5. Do you need to be placed in a setting to do your Community Service?

_____ Yes - Please schedule an appointment at rwhetstone@simmonscollegeky.edu

_____ No - Please skip to #6.

If yes, please schedule an appointment via email at rwhetstone@simmonscollegeky.edu

If no, please skip to #6.

6. What have been your community service program placements in previous semesters?

7. What are you presently doing as a Community Service?

APPROVED COMMUNITY SERVICE WORK:

Personal Evangelism, Community Institutional and Social Service, Christian Education, Gospel Teams, Music Ministry, Youth and Children's Ministry, Preaching, Pastoral Work

Other Community Service opportunities include:

- | | |
|----------------------------------------------------------------------|---------------------------------------|
| 1. Community for Spiritual Wholeness / Howard Thurman Program | 5. Simmons College of Kentucky |
| 2. Political Action Program | 6. Local High School |
| 3. Church | 7. Nursing Home |
| 4. Non-Profit | 8. Athletic Programs |
| | 9. YMCA |
| | 10. Etc. |

Program Learning Outcomes

- 1. Illustrate the character of a change agent by developing inner character and outer behavior through serving and developing communities**
- 2. Exemplify professionalism by crafting the most adequate and advantageous way for the disciplines necessary within a vocation**
- 3. Integrate theoretical and experiential studies and experiences together to plan for future career/ministry/vocational opportunities**
- 4. Solidify an identity as a student and integrating all of the functions of their private and professional lives through spiritual disciplines, moral life, education, relationships, and work (Develop a portfolio of knowledge and understanding of how non-profits operate, spiritual growth, and political (rules of decision making) engagement).**
- 5. Build ministry and professional skills in students**
- 6. Design/manage/organize non-profit organizations**
- 7. Complete 96 hours (8 credits) for Bachelor's students and 48 hours (4 credits) for Associate's students. This is 12 hours a semester**
- 8. Each student will develop a Community Service portfolio that is maintained throughout the student's career at Simmons.**

9. The portfolio will include:

- Each semester's community service placement**
- Covenant of participation outlining the student's responsibilities**
- Supervisor's forms**
- End-of-semester reflection paper concerning the volunteer opportunity (3 page minimum)**

The Student Will:

1. Be responsible for the agreed community service hours. Call ahead if you will be late or unable to attend a scheduled service shift.
2. Follow all policies of the site, including health and safety precautions and confidentiality.
 - Do not go beyond the scope of assigned responsibilities. Use your judgment, and refuse risky or inappropriate requests and situations.
 - Do not work in a room alone with a child or any other client.
 - Do not transport a child or other client, unless screened and cleared by the on-site supervisor to do so.
 - Follow all confidentiality and reporting policies of the site.
 - We recommend that students carry health, accident, and auto insurance; as they are not covered under any college insurance policy.
3. Inform the on-site supervisor of the learning objectives for the community service activity.
4. Notify the supervisor and the director of any concerns or changes.

Note: Student and supervisor signatures acknowledges and affirms an understanding of the Community Service Program and its function as a graduation requirement, and agreement to fully participate and work diligently to fulfill ALL program requirements.

Student Signature **Date**

Supervisor Signature **Title** **Date**

**RETURN THIS CONTRACT TO:
Mr. Randy Whetstone Jr. – ROOM 307 – STEWARD HALL**