

Improvements Catalogue

Simmons College of Kentucky

Spring 2020

SCKY Department	Process, Policy, Outcome, Other	ABHE Std./EE	Description of Improvement
Library	Outcome	10.9	Added 559 items to the library collection through donation and purchase.
	Outcome	10.9	Removed 144 titles which did not fit our accreditor's specifications for collection balance
	Policy	10	Altered specifics of vendor contract with GOBI to improve purchase-to-available turnaround time for new titles purchased.
	Policy	10	Created pandemic operations procedures (in future, useful for flu season and any future pandemics with similar transmission methods).
	Policy	10.2	Codified library quarantine policies and procedures
	Outcome	10	Increased student reference question count from 56 to 97
OIE	Process	8.6	Modular Format for Assessment Week Spring 2020 (COVID-19 Version)
	Other	6a.3, 2b2	Professional Development: COVID-19 Webinars from National Institute of Learning Outcomes Assessment (NILOA)
Academic	Process /	11d	Made available emergency remote learning switchover for all

Affairs	Outcome		classes
	Process		Online academic advising for summer
	Outcome		With Student Affairs, created a COVID19 Support team for students
	Policy		End-of-Semester and End-of-Year Reports for Department Chairs
	Process		Implementation of required processes of Academic Assessment Manual
Technology	Other: Position	6d	Added position for technology training
	Process	6d	SONIS Training for key personnel
	Process	6d	Procured Canvas LMS and have begun implementation plan
	Process	6d	IT Support Ticket software with automatic screenshot capability and desktop shortcut
	Process	6d	<p>Syncro RMM (Remote Management and Monitoring Software)</p> <ul style="list-style-type: none"> • performs multiple IT maintenance tasks automatically • alerts IT to network and computer issues • allows Wake on LAN (WOL) (turn on computer remotely)
	Outcome	6d	Purchased and customized laptops for faculty & staff
	Outcome	6d	Remote access by secure VPN (most secure form of remote access)
	Outcome	6d	Purchased 12 Chromebooks for student check-out
	Outcome	6d	Subscribed to Office 365 for all students and Office 365 Pro Plus for fulltime staff
	Outcome	6d	Subscribing to CANVAS Instructure as of June 1, 2020
	Outcome	6d	Subscribed to Zoom Professional subscription (s)

Facilities	Outcome	6c	Upgraded Ethernet and WiFi connectivity
	Outcome	6c	Upgraded Phone system
	Other	6c	Upgraded HVAC
	Other	6c	Blackout blinds installed in all classrooms
Student Affairs	Process	8	Scholarship selection and awarding process
	Process	8	Strategic planning staff retreat
Financial Aid	Other: Position	7c	Director of Financial Aid position filled
Admissions	Process	7b	Weekly Virtual Admissions Q & A on Zoom
Recruitment	Other: Position	7a	Recruitment coordinator hired
	Process	7a	Re-Vamped Student Ambassador Program
	Program	7a	Virtual Campus visits (weekly + PRN)
Career Services	Outcome	8	Handshake First Destination Survey of May 2019 Graduates
	Policy	8	Employer policy outlined in accordance with NACE
	Process	8	Online resume reviews for students & alumni